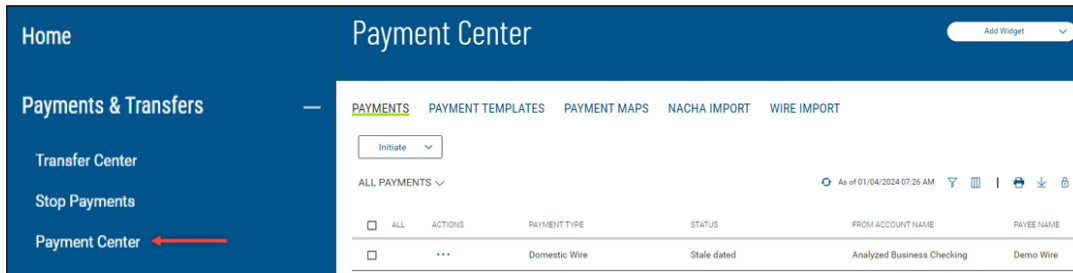


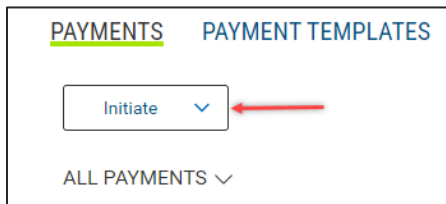
Quick Reference Guide – Loan Draw via the Payment Center

Initiating a Loan Draw through the Payment Center

1. Open the left navigation menu.
2. Click to expand the “Payments & Transfers” menu.
3. Select the “Payment Center” link.



4. Click the “Initiate” dropdown at the top of the list view.



5. Select “Loan Draw” from the list of available payment types



6. Select your loan account

Important! Please note that some loan types may not be eligible for this service. Please contact your bank representative for additional information.

7. Complete payment details and then select “Submit” at the bottom

< Initiate Payment

PAYMENT TYPE
Loan Draw

LOAN ACCOUNT

Commercial Loan - ****3143 \$1,609.7... v

TO ACCOUNT

Analyzed Business Checking - ****88... v

AMOUNT

\$

4/11

MEMO

0/80

\$1.00

SUBMIT

CANCEL

Once submitted, the Loan Draw will be created and processed

PAYMENTS
PAYMENT TEMPLATES
PAYMENT MAPS
NACHA IMPORT
WIRE IMPORT

✓

v **Payment has been created**
×

Type	From Account	To Account	Amount
Loan Draw	Commercial Loan - ****3143 \$1,609.75 Available	Analyzed Business Checking - ****8885 \$16,511.06 Available	\$1.00

Initiate v